

## London Borough of Bromley

### PART 1 - PUBLIC

**Briefing for Education Policy Development and Scrutiny Committee  
Thursday 30 January 2014**

# **ANNUAL REPORT OF THE BROMLEY ADULT EDUCATION COLLEGE**

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## **1. Summary**

1.1 This report provides members with an overview of the work of the College during the 2012/2013 academic year.

## **2. THE BRIEFING**

### **2.1 Overview**

During the academic year 2012/13 the College achieved a total of 12,566 enrolments which were spread across 1,208 part time courses. A total of 7,873 people participated in classes at the college, 80% of which were residents of the London Borough of Bromley.

### **2.3 Profile of the Provision**

Adult Skills Fund: During 2012/13 this area accounted for approx 25% of both the overall enrolments and volume of courses at BAEC and consisted predominantly of courses that lead to qualifications supported by public funding. The subject areas covered included adult literacy, numeracy and English language, modern foreign languages, counselling, ICT, beauty and complementary therapies, photography, interior design, book keeping, initial teacher training (adult sector) and independent living courses for adults with learning difficulties.

In addition to these courses, there was a considerable expansion in the volume of courses targeted at unemployed adults seeking to enter employment. This provision, developed in partnership with the local JCP network, grew from 30 courses with 208 enrolments in 2011/12 to 68 courses achieving 734 enrolments in 2012/13. Job seekers were given access to a wide range of Level 1 courses including Computing, Introduction to Hospitality, Preparing to Work in Adult Social Care, Retail Knowledge, Understanding Business Enterprise, Office It Skills, Introduction to the Hair and Beauty Sector, Nail Art Application, Caring for Children and Job Search and Interview Techniques.

Funding to support First Steps provision also formed part of the Adult Skills Fund in 2012/13. This allowed BAEC to develop a range of entry level courses, aimed at introducing students into subjects that could lead them into qualification courses, but without them having to commit to working towards the qualification at an early stage. This provision included first steps in a range of modern foreign language courses, photography, complementary therapies, GCSE maths, counselling, ICT and British sign language.

Community Learning: This remained the largest area of provision for the College and accounted for 60% of the courses and 65% of the total enrolments. The largest subject area was the arts programme, which continued to offer a diverse range of fine arts and crafts subjects, including drawing and painting, life drawing, pottery,

sculpture, etching and printmaking, jewellery making, silversmithing, patchwork and quilting and clothes making. Performance arts included guitar, theatre studies and conjuring and magic. 40% of the learners enrolled on Community Learning provision participated in at least one of the arts based courses. BAEC also continued to offer a wide range of other non-accredited courses, including cookery, modern foreign languages, ICT, history and various sports and fitness based subjects. Following the success of the 2012 Olympics, the College had to put on additional courses to meet an increased demand for archery training.

As part of its Community Funding work, BAEC continued to work with a range of local community partners to help deliver learning to some of the more isolated communities in Bromley. The Family Learning team worked with partner agencies which included the Bromley Children Project, Schools Standards, The Centre Cotmandene, The Mottingham Community and Learning Shop, as well as schools in targeted areas including the Ramsden Estate, Mottingham, Cray Valley and Penge.

Other community learning partners the College worked with to deliver learning to adults included the Hilda Lane Community Association (arts, crafts and fitness), Somali Well Women Project (ICT and cookery) and Bromley Health Care Community Interest (fitness, cookery and crafts)

**Non Funded Learning:**

The non-funded provision accounted for 21% of the students, 18% of the enrolments and 29% of the courses. This area of work included the LBB corporate training, most of which was ICT, specialist ICT provision open to the public, English as a foreign language courses and a range of short recreational courses, predominantly 1 day courses. The College also worked with the Road Safety team at Bromley Council to provide a series of safer cycling and driving courses for local residents.

**2.4 Key Performance Indicators**

The performance of the College is measured using a range of standard post-16 educational benchmarks for provision that is funded by the SFA. These include retention, attendance and achievement. The college also monitors the quality of the teaching and learning through a lesson observation scheme where teaching sessions are graded using the same 4-point scale applied by Ofsted for educational inspections.

Table 1 sets out the College’s overall performance against these three key indicators for the 2012/13 academic year.

**Table 1**

Indicator	Whole College	Adult Skills Funding	Community Learning
Retention	92.4%	89.6%	94.5%
Attendance	87.4%	83.1%	91.6%
Achievement	91.8%	87.8%	93.4%

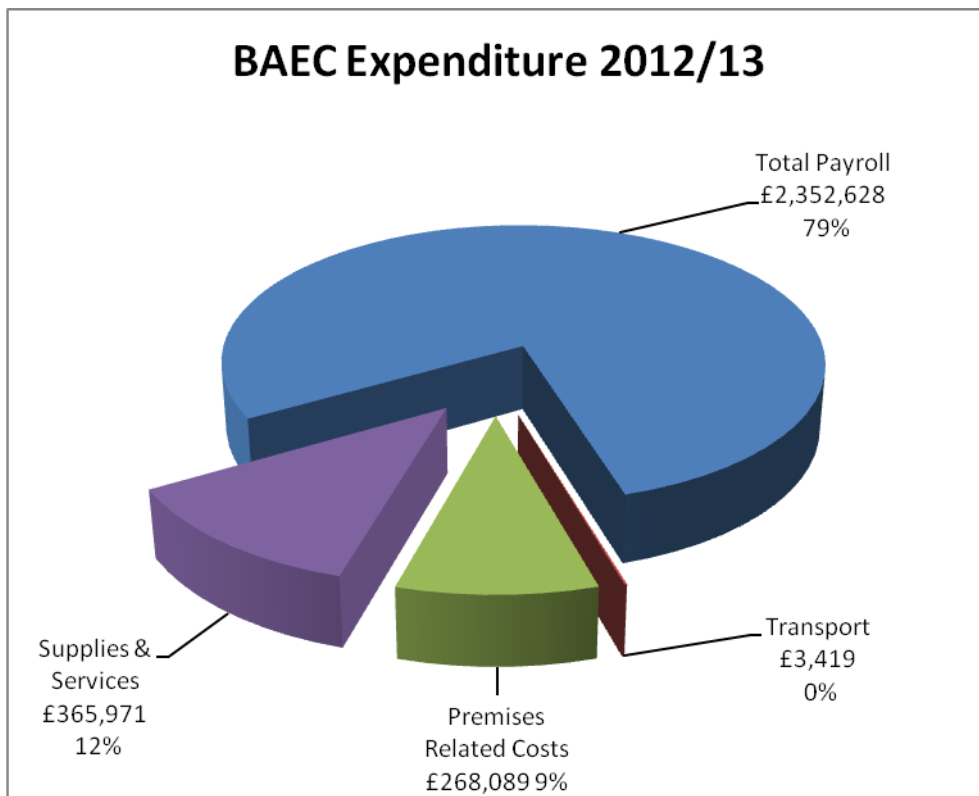
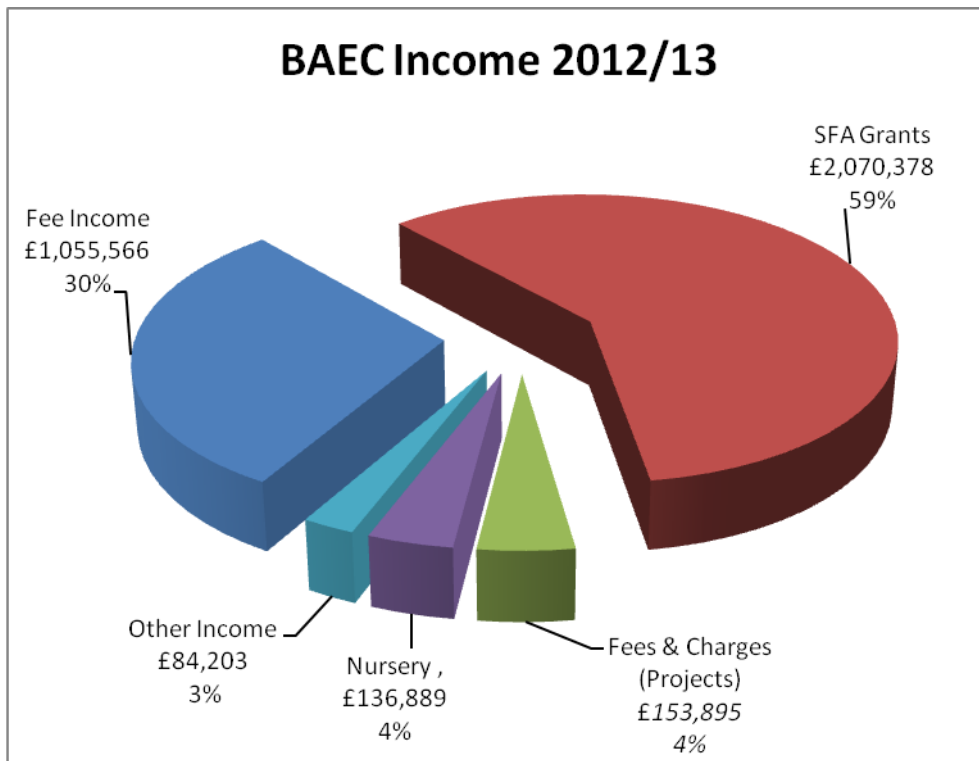
Table 2 shows the lesson observation grade profile for the 2012/13 academic year.

**Table 2**

Grade	%
1. Outstanding	35.1%
2. Good	55.0%
3. Requires improvement	7.9%
4. Unsatisfactory	0.6%

## 2.5 Financial Overview

The charts below show the overall income and expenditure for BAEC during the 2012/13 financial year.



## 2.6 Progress against the Priorities for 2012/13

In the Annual Report Briefing paper to the Education Policy Development and Scrutiny Committee on 23 January 2013, three key priorities were identified for the 2012/13 academic year. Table 3 summaries the progress made against those priorities.

**Table 3**

Priority	Progress
1. Develop the workforce development strand to incorporate the training elements that will move over from the EDC into Adult Education with effect from April 1 2013	Provision moved and is operating efficiently out of the Widmore Centre. EDC identity and website maintained. NQT and Governor training programme planned and running during 2012/13. Full programme for 2013/14 planned and being delivered.
2. Ensure that BAEC meets the targets set by the SFA to deliver approved qualifications to the value of £1,184,226.00	Final data report was submitted to the SFA on 24/10/13, within the deadline. The Council is waiting for final reconciliation notification. However, BAEC's own calculations indicate that the College achieved 99.4% of its funding target.
3. Consolidate the new structure and ensure that the service is in a position to deliver a zero budget for the current financial year and going forward	New staffing structure now embedded. At the end of the 2012/13 financial year BAEC had an operating surplus of £510,824.00. However, increases in the recharges mitigated this.

## 2.7 Key Priorities for 2013/14

- Identify efficiency savings for implementation with effect from 1<sup>st</sup> September 2014.
- Consolidate and expend the provision for unemployed adults, working in partnership with the JCP network to support local adults into employment . This will include new qualifications to meet identified labour force gaps and the demand from the Kentwood Centre Work Club.